



Board of Directors

**Chief Executive Officer
Calvin Wood**

RESPONSIBILITIES:

- Overseeing the organization as a whole
- Geographic expansion • Service expansion
- Strategic Marketing

**Manager of Support Services:
Nadine Lafferty**

This division is responsible for providing ongoing support to organizations undergoing accreditation

RESPONSIBILITIES:

- Initial Visit with organizations
- Providing tools
- Answering organization questions
- Providing support in the intervening years

**Support Coordinator:
Sara Mikhail**

Impartiality Firewall between Support and Accreditation divisions:
In order to avoid situations where threats to impartiality could exist, CAC has implemented a firewall between services offered and activities undertaken in relation to the accreditation of an organization. Please see the Impartiality Policy for further details.

**Director of Accreditation Services:
Deridre Gerro**

This division is responsible for arranging and conducting the Pre-Site and On-Site Review of an organization

RESPONSIBILITIES:

- Assigning and arranging the Review Team
- Ensuring Pre-Site and On-Site Review is complete
- Volunteer and Contractor management
- Conferences and Networking

**Service Administrator:
Nas Douksieh**

**Reviewers and Team Leads:
Volunteers**

**Administrative Reviewers:
Contractors**

**Finance and Human Resources Manager:
Lori Hayes**

RESPONSIBILITIES:

- Financial Management
- HR Management
- Office Management

**Office Administrator:
Mina Mohammed**

**Director of Operations:
Amanda Ellis**

RESPONSIBILITIES:

- Project Management
- Accreditation Panel and Committee Management
- Research and Development
- IT Support
- Training Centre
- Quality Improvement

**Clerical Support, contracted as required:
Michal Valente**

**Summer Students:
(Vacant)**

**Practicum Students:
(Vacant)**