



Canadian
Accreditation
Council

Conseil
d'accréditation
canadien

THE OPPORTUNITY

If you are an energetic, resourceful leader eager to accomplish meaningful work; you are skilled at engaging your own team and community partners to reach an organization's strategic objectives, read on...

Chief Executive Officer (CEO)

The Canadian Accreditation Council (CAC) is seeking a new Chief Executive Officer (CEO) to join our team. The CAC is a non-profit organization with a knowledgeable and committed team providing a broad range of health and human service programs to the community. In the past 40 years, CAC has become a nationally recognized leader for setting standards excellence; providing accreditation, programs and services to organizations throughout Canada. Our organization stands by the inherent right of all people to receive services that are meaningful, reflective of their needs and focused on the promotion of individual well-being, autonomy and independence. The CAC has itself been accredited by the International Society for Quality in Health Care (ISQua), committing to international standards and continued improvement.

THE ROLE Key Accountabilities

CAC leaders are accountable for their personal integrity and effectiveness, never compromising our core values in meeting goals and objectives. The following highlights our CEO's accountabilities:

- Strategy and mission actualization — works closely with the Board of Directors to evaluate opportunities, priorities and business risk based on our strategic plans and organizational mission; engages stakeholders to build strong, cohesive, reciprocal partnerships with our community and partners, including our long term commitment to First Nations, Métis and Inuit communities; leads operations planning to achieve strategic objectives.

- Financial management — leads all strategies, budgets and plans related to stewarding financial resources wisely; maintains ongoing alertness to any relevant standards or external market changes that may impact CAC operations. This position spearheads development and improvement of Finance policies and practices; meeting all compliance and audit requirements; reporting to the Board financial analysis or projections related to operations and any potential expansion plans in a timely and transparent manner.
- Team management — inspires and leads the team to success through a compelling vision using an empowering and collaborative approach; models integrity, respect, organizational effectiveness and professionalism.
- Legal and Risk management — ensures organizational risk is minimized including proactively managing legislative or accreditation compliance, financial viability, organizational reputation, workplace safety, emergency preparedness, and cybersecurity
- Programs and Services quality assurance — champions excellence in client service, program quality and consistently motivates team to do the same.
- Information Technology (IT) — has capacity for embracing and leading implementation of appropriate technology to improve delivery of our programs and services; safeguards all operational information for privacy, security and confidentiality.

THE INDIVIDUAL WHO WILL SUCCEED

- Is aligned with CAC’s vision and mission
- Degree in Business Administration; equivalencies considered
- Minimum 10 years of progressive leadership experience through increasing complexity and strategic focus of scope; understands the potential and restrictions of a small team
- Leadership experience in Human Services and/or accreditation services sector would be an asset
- Has a proven track record in managing Finance and Risk; skilled at assessing market opportunities
- Communicates well with a wide range of stakeholders and possesses an engaging presentation style
- Within the non-profit context, is passionate about connecting partners to support the CAC
- Exhibits consistent critical thinking and sound judgment, demonstrates resourcefulness and stewardship
- Motivates and mentors team while staying true to our core values
- Is prepared to assess current operations opportunities and gaps as well as plan and lead the organization towards a bright future



APPLY

By sending your resume and a cover letter to CACBoardCommittee@cacohs.com. We appreciate every applicant’s interest in the CAC; we will only contact you if you will be invited for an interview.

ADDITIONAL INFORMATION

Work Hours: 7 hours a day, 35 hours a week; work hours may extend beyond weekday business hours per work requirements

Posting Date: September 24, 2021

Closing Date: October 23, 2021

Start Date: Immediate

Salaries: Competitive salary within the accreditation services sector

Benefits: A range of competitive benefits (medical, health spending account, life insurance, and RSP Contribution program)

We believe in equal opportunity for all applicants, and are proud that our workplace is inclusive and supportive regardless of race, color, religion, gender identity, sexual orientation or disability status.

To optimize a safe workplace, proof of 2nd COVID vaccination will be required for this position.

All new employees must complete a Criminal Records Check. As well, aptitude and/or psychometric assessments may be part of the application process.



BECAUSE YOUR WORK MATTERS